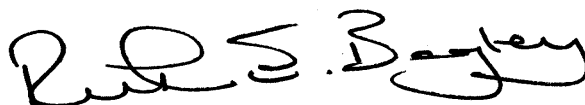


Date of issue: Monday, 15 June 2015

<b>MEETING</b>	<b>EMPLOYMENT &amp; APPEALS COMMITTEE</b> (Councillors Brooker (Chair), N Holledge, Dhaliwal, M Holledge, Morris, Plenty, Sharif, Smith and Zarait)
<b>DATE AND TIME:</b>	TUESDAY, 23RD JUNE, 2015 AT 6.30 PM
<b>VENUE:</b>	MEETING ROOM 2, CHALVEY COMMUNITY CENTRE, THE GREEN, CHALVEY, SLOUGH, SL1 2SP
<b>DEMOCRATIC SERVICES OFFICER: (for all enquiries)</b>	NEIL FRASER  01753 875015

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

AGENDA

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>LEAD</u>
	Apologies for absence.		
1.	Declarations of Interest		

*All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare*



**AGENDA**  
**ITEM**

**REPORT TITLE**

**PAGE**

**LEAD**

*that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.*

*The Chair will ask Members to confirm that they do not have a declarable interest.*

*All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.*

2.	Minutes of the Meeting held on 24th March 2015	1 - 12	-
3.	Introduction to the Role of the Committee and Workforce Issues for the Year Ahead	-	Kevin Gordon
4.	Appointment of Appeals Sub-Committee	13 - 16	Democratic Services
5.	Revised Employee Code of Conduct	17 - 38	Kevin Gordon
6.	Sickness Absence Performance Update	39 - 56	Surjit Nagra
7.	Temporary Agency Staff - Progress on Implementation and Baseline Monitoring	57 - 62	Roger Parkin
8.	Work Programme 2015/16	-	Kevin Gordon
9.	Attendance Record	63 - 64	-
10.	Date of Next Meeting - 20th October 2015		-

**Press and Public**

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

